Guidelines for Admission Form Filling
Academic Year 2020-2021

Note: - Please keep your scanned Passport size Photograph (colour photo on white background), and signature (with black ball pen on white paper) ready for upload.	
Do Not Upload Selfie and full profile photo in Photo link.	

APPLICATION FILLING PROCESS	
Step 1	Click on the URL: -https://cims.mastersofterp.in/
Step 2	For Login Credentials, Click on Get username and Password
Step 3	Enter your registered mobile no. After this you will get your login credentials via SMS.
Step 4	Once Logged in, Student Dashboard will be visible on the left-hand side.
Step 5	Click on "Online registration link" listed in the student's dashboard.
Step 6	Your personal data, as recorded during last year admission will appear. This parameter is editable for Changes if any desired by the student. (For e.g. address and mobile, Aadhar Number etc.) and Click on 'Save Next'
Step 7	Upload Photo, Signature and Click on Save & Continue (for signature use a plain paper and with the black pen put your signature and scan it with the help of your mobile scanner app. Cam scanner or clear scanner)
Step 8	Accept the terms and submit your registration form.
Step 9	After taking the print out the student as well as parent should sign at the end of the admission form at the place provided and submit it along with the required documents to the college after lockdown and the college start functioning normally after the lockdown.

IMPORTANT NOTE

- Incase students have any genuine query regarding their admission form; please send email to syjcadm@nkc.ac.in. Queries will be resolved within 1 or 2 working days.